

PRIVATE AND CONFIDENTIAL PROFILE

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PROFILE OF STELIO CARDOSO PAULINO TAUZENE

Availability/Notice Period	Negotiable
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Surname	Tauzene		
First Names	Stelio	Cardoso	
Citizenship	Mozambican		
Identity No	1101000090954A		
Gender	Male	Passport Status	Valid
Residing in	Maputo	Areas to consider	Willing to Relocate
Languages Spoken	English and Portuguese		
Expectation	Negotiable		

OVERVIEW

- Stélio Cardoso Paulino Tauzene, is currently working at FNB as Head of LARC (Legal Advisor for Risk of credit) since October 2018;
- Before FNB he worked at Barclays Bank Mozambique, S.A, as Senior Legal Counsel, for 4 years, since October 2014. He was responsible for litigation matters, business Advisor, Labour Advisor and Civil Contracts;
- He also worked as senior lawyer at Bhikha e Popat Advogados, Law Firm for 3 years.
- He worked at Administrative Court, as legal Advisor, for 3 years;
- He has been graduated in law at the Politecnica University in 2007, and the same year started working as Junior Lawyer at Lexus Juris, Law Firm;
- He is a member of the Lawyer Bar Association of Mozambique under the Licence nr. 1247;
- He has extensive knowledge of income tax laws, insurance laws and regulations, and banking laws and notices.

ACQUIRED SKILLS / ABILITIES

- Civil and Criminal law
- Litigation
- Deep experience in judicial credit recovery
- Legal opinion for different areas in banking and insurance matters
- Labour and benefits law
- Commercial and contracts
- Labour law training expertise;
- Procedures on opening of bank accounts training expertise
- Consumer law
- Real Estate
- Property law and practice
- Administrative Law
- Ad-hoc Duties
- Banking Laws
- Tax and customs
- Oral communication
- Written communication
- Client service
- Legal Research
- Judgement
- People Skills
- Perseverance
- Analytical Skills
- Sense of organization

EDUCATION DETAILS

Highest Grade	Grade 12	Institution	Escola Secundaria Francisco Manyanga
Year Passed	2002		

Qualification	Law	Institution	Politecnica University
Year Passed	2007		

COMPUTER LITERACY

- Ms Word
- Ms Excel
- Ms Power Point
- Internet
- Email

CAREER DETAILS

Name of Employer	FNB, S.A
Designation / Title	Legal Advisor for Risk of Credit – HEAD
Period of Employment	October 2018 – Current
Reason for Leaving	Seeking New Challenge
<ul style="list-style-type: none"> • Business Legal advisor for Corporate, Commercial & Retail and Credit Legal Advisor; • Responsible for preparation of all Credit Facility contracts; • Responsible for preparation of public deed and securities perfection; • Due diligence of all securities before credit approval; • Credit fulfilment management; • Responsible for valuation of all type of securities; • Responsible for management insurance of the securities; • Responsible for management of securities on the digital and physical archive; • Responsible for the monitoring data base of all securities in favour of the bank 	

Name of Employer	Barclays Bank Mozambique, S.A
Designation / Title	Senior Legal Counsel
Period of Employment	October 2014 – October 2018
Reason for Leaving	Career Advancement
<ul style="list-style-type: none"> • Legal advisor for Business, Corporate, Commercial & Retail and Credit Legal Advisor; • Litigation management; • Management of criminal cases; • Labour advisor for HR department; • Drafting contract for services providers; • Trainer of labour law • Trainer for business (bank account open, anti-money laundry, legal requirement for facility contract); 	

Name of Employer	Bhikha e Popat, Law Firm
Designation / Title	Senior Lawyer
Period of Employment	Feb 2012 – October 2014
Reason for Leaving	Career Advancement
<ul style="list-style-type: none"> • Legal Advisor for business; • Responsible for preparation of facility contract securities data base; 	

- Advised and assist customers, resolved complaints and handled.
- Developed key skills for career in law: Understanding of law large businesses operate, dealing with conflict, working under pressure and negotiate with the clients.

Name of Employer	Administrative Court
Designation / Title	Legal Advisor
Period of Employment	Jan 2009 – Feb 2012
Reason for Leaving	New challenging

References available upon request