



CURRICULUM VITAE

PERSONAL INFORMATION

- **Name:** Nipul Kailashcumar Govan
- **Marital Status:** Married
- **Nationality:** Mozambican
- **Date of Birth:** October 24, 1979
- **Identity Card no.** 110100216573P
- **Cell phone number:** +258 84 309 9861
- **E-mail:** nipul.govan@gga.co.mz

ACADEMIC BACKGROUND

- **1998 – 2004**
Instituto Superior de Ciências e Tecnologia de Moçambique (ISCTEM)
Law Degree (Final result of 15/20)
- **1993 – 1997**
Escola Portuguesa de Maputo (Portuguese School in Maputo)
Secondary School – 9th to 12th grade
- **1992 - 1993**
Escola Secundária de Santo António dos Cavaleiros (Portugal)
Secondary School – 8th grade

- 1989 – 1992

Escola Preparatória de Santo António dos Cavaleiros (Portugal)

Preparatory School – 5th to 7th grade

- 1986 – 1989

Escola Primária de Santo António dos Cavaleiros (Portugal)

Primary / Elementary School – 2nd to 4th grade

- 1985 - 1986

Escola Portuguesa de Maputo (Portuguese School in Maputo)

Primary / Elementary School – 1st grade

LANGUAGES

- Portuguese (speaks and writes fluently)
- English (Speaks and writes fluently)

PROFESSIONAL BACKGROUND

1. PricewaterhouseCoopers (PwC) – July 2001 to June 2005

Summary of work performed:

- a) Legal assistance to several companies (locals but mostly foreign), from different sectors of activity and dimension, on tax, labour, corporate, civil, registration and notary, mining, construction, foreign and local investment, banking, insurance, public, health, environment areas, notably, among others:
 - ✓ Recruitment services and interviews to job candidates in clients' companies;
 - ✓ Preparing opinions on the above mentioned areas (mostly on tax, labour, banking, insurance and corporate areas);
 - ✓ Tax Planning;
 - ✓ Incorporating several companies, including assistance for complying companies obligations, with a special reference to a cell phone operator and to an insurance broker;
 - ✓ Legal due diligence on companies;
 - ✓ Analysing, supervising, completing and drafting documents for complying (on a national and municipal perspectives) with tax, labour, corporate, exchange control, operating licenses (including foreign branches) and others necessary to client/investor's activities;

- ✓ Drafting disciplinary procedures and written reprimands to employees;
 - ✓ Assisting in the preparation of applications for issuance of work permits / residence permits for foreign employees;
 - ✓ Preparing correspondence related with termination of employment agreements;
 - ✓ Preparing and commenting several labour, banking corporate, civil and other contracts and assisting clients on the execution of those;
 - ✓ Preparing tax complaints and appeals;
 - ✓ Translating documents of different nature, from English to Portuguese and *vice-versa*;
 - ✓ Contact and meeting with various public and private entities for the performance of the above tasks; and
 - ✓ Legal assistance in general.
- b) Drafting Legal Services' proposals, with a special focus on risk management issues.
- c) Organizing company's Library, including the identification of books to be purchased and coordination in the purchase of said books.
- d) Organizing relevant legislation and preparing a database for the registration of said legislation.
- e) Administrative tasks related with issuing of invoices to clients.
- f) Exchange correspondence and make phone contacts with said clients for debt collection.

2. José Caldeira & Associados, Limitada (Law firm) – August to December 2005

Summary of work performed:

- a) Legal assistance to several companies (locals but mostly foreign), from different sectors of activity and dimension (including NGO's, Associations and Foundations) on tax, customs, labour, corporate, civil, registration and notary, mining, construction, foreign and local investment, banking, insurance, land, public, intellectual property, civil aviation, tobacco, notably, among others:
- ✓ Preparing opinions on the above mentioned areas (mostly on tax, labour, corporate, civil aviation, land, insurance, banking and intellectual property);
 - ✓ Tax planning;
 - ✓ Incorporating several companies, including assistance for complying companies obligations;
 - ✓ Analysing, supervising, completing and drafting documents for complying (on a national and municipal perspectives) with tax,

labour, corporate, exchange control, operating licenses (including foreign branches) and others necessary to client/investor's activities;

- ✓ Drafting disciplinary procedures and written reprimands to employees;
 - ✓ Drafting Company's internal regulations;
 - ✓ Preparing and commenting several labour, banking, corporate, civil and other contracts and assisting clients on the execution of those;
 - ✓ Applications for granting of mining licenses;
 - ✓ Applications for the assignment of mining licenses and preparation of the relevant set of documents to be submitted to the authorities;
 - ✓ Assisting clients on matters related with counterfeit trademarks, including coordination with reputed South African trademark offices and relevant Mozambican Authorities;
 - ✓ Translating documents of different nature, from English to Portuguese and *vice-versa*;
 - ✓ Follow-up with the authorities on land use right's applications;
 - ✓ Preparing tax and customs complaints and appeals;
 - ✓ Contact and meeting with various public and private entities for the performance of the above tasks; and
 - ✓ Legal assistance in general.
- b) Administrative tasks related with issuing of invoices to clients.

3. SAL & CALDEIRA – Advogados e Consultores, Limitada (Law Firm) –
January to March 2006

Summary of work performed:

- a) Legal assistance to several companies (locals but mostly foreign), from different sectors of activity and dimension (including NGO's) on tax, customs, labour, corporate, water, civil, foreign and local investment, banking, insurance, registration and notary, land, public, notably, among others:
- ✓ Preparing opinions on the above mentioned areas (mostly on banking and finance, mining, tax, labour and corporate);
 - ✓ Incorporating several companies, including assistance for complying companies obligations;
 - ✓ Analysing, supervising, completing and drafting documents for complying (on a national and municipal perspectives) with tax, labour, corporate, exchange control, operating licenses (including foreign branches) and others necessary to client/investor's activities;

- ✓ Drafting disciplinary procedures and written reprimands to employees;
 - ✓ Translating documents of different nature, from english to portuguese and *vice-versa*;
 - ✓ Preparing and commenting constructions and banking contracts; and
 - ✓ Legal assistance in general.
- b) Drafting Legal Services' proposals and of legal reforms, with a special focus on the legal regime for "Bankruptcy and Recovery of companies".

4. Pimenta, Dionísio e Associados - Sociedade de Advogados, Limitada (Law firm) – April 2006 to April 2009

Summary of work performed:

- a) Legal assistance to several companies (locals but mostly foreign), from different sectors of activity and dimension (including NGO's) on tax, customs, labour, corporate, crime, civil, mining, foreign and local investment, banking, insurance, land, public, notably, among others:
- ✓ Preparing labour, crime and civil lawsuits;
 - ✓ Attending court hearings/sessions;
 - ✓ Preparing opinions on the above mentioned areas (mostly on banking and finance, mining, tax, labour and corporate);
 - ✓ Incorporating several companies, including assistance for complying companies obligations;
 - ✓ Legal due diligence on companies, including to a mining company for its holding admittance in the London Stock Exchange;
 - ✓ Translating documents of different nature, from English to Portuguese and *vice-versa*;
 - ✓ Analysing, supervising, completing and drafting documents for complying (on a national and municipal perspectives) with tax, labour, corporate, exchange control, operating licenses (including foreign branches) and others necessary to client/investor's activities;
 - ✓ Follow-up with the authorities on land use right's applications;
 - ✓ Applications for granting of mining licenses;
 - ✓ Applications for the assignment of mining licenses and preparation of the relevant set of documents to be submitted to the authorities;
 - ✓ Secretarial services to client's corporate bodies;
 - ✓ Drafting disciplinary procedures and written reprimands to employees;
 - ✓ Supervising teams on different assignments;

- ✓ Contact and meeting with various public and private entities for the performance of the above tasks; and
 - ✓ Legal assistance in general.
- b) Administrative work, namely (but not limited to) issuing of invoices to clients, correspondence with clients for collection of debts and preparing legal services proposals.

5. INSITEC INVESTIMENTOS, S.A. (In-house attorney on local group of companies) – May to September 2009

Summary of work performed:

- ✓ Group restructuring translated in:
 - Increase/reduction of share capital;
 - Reintegration of capital;
 - Assignment of quotas;
 - Assignment of shares (including the relevant endorsements on the share certificates and on the share registration books); and
 - Demerger, merger and transformation of the group companies.
- ✓ Secretarial services to corporate bodies of the group companies;
- ✓ Registration of a consortium for a public tender on the building of a public school;
- ✓ Preparation of set of documents for participation in a tender for the purchase of two State-owned hotels;
- ✓ Assistance to different departments of the company and of group companies, on different legal issues, whether through drafting contracts or comments to the same, or through drafting opinions; and
- ✓ Contact and meeting with various public and private entities for the performance of the above tasks.

6. Pimenta, Dionísio e Associados - Sociedade de Advogados (Law firm, currently named Pimenta e Associados - Sociedade de Advogados, Limitada) – October 2009 to June 2015

Summary of the work performed:

- a) Legal assistance to several companies (locals but mostly foreign), from different sectors of activity and dimension (including NGO's) on tax, customs, labour, corporate, crime, civil, mining, foreign and local investment, banking, insurance, land, public, notably, among others:
- ✓ Preparing opinions on the above mentioned areas (mostly on corporate, exchange control, foreign investment, mining, tax, labour and intellectual property);

- ✓ Incorporating several companies, including assistance for complying companies obligations;
 - ✓ Legal due diligence on companies, including to a mining company, an insurance company and a recruitment company;
 - ✓ Translating documents of different nature, from English to Portuguese and *vice-versa*;
 - ✓ Analysing, supervising, completing and drafting documents for complying (on a national and municipal perspectives) with tax, labour, corporate, exchange control, operating licenses (including foreign branches) and others necessary to client/investor's activities;
 - ✓ Assisting clients on the purchase of shares/quotas, sales of business and restructuring of companies on different sectors (eg. mining, insurance, transport, trade), with a special focus on corporate, tax, exchange control, investment and labour perspectives;
 - ✓ Legal due diligence to a local aviation company's intellectual property rights (registered and to be registered) and regularization of the same;
 - ✓ Assisting a Mozambican Bank in its expansion process translated in the opening of branches nationwide, by means of preparing relevant agreements and documents (eg. construction agreements, lease agreements, purchase and sale agreements, service agreements);
 - ✓ Teaching Stamp Duty Tax aspects to employees of a Mozambican Bank;
 - ✓ Secretarial services to client's corporate bodies;
 - ✓ Supervising teams on different assignments;
 - ✓ Contact and meeting with various public and private entities for the performance of the above tasks; and
 - ✓ Focal point for lawyers of the *Miranda Alliance* network on different corporate, exchange control and tax matters; and
 - ✓ Legal assistance in general.
- b) Administrative work, namely (but not limited to) issuing of invoices to clients, correspondence with clients for collection of debts and preparing legal services proposals.
- c) Interviewing lawyers and admin staff to be admitted to the office.
- d) Taking over and performing administrative work of the office during the absences of the then sole partner of the office (*i.e.* in 2012 and 2013).

7. Henriques, Rocha & Associados, Sociedade de Advogados, Limitada (Law firm) – March 2016 up to the present date

Summary of the work performed:

- a) Legal assistance to several companies (locals but mostly foreign), from different sectors of activity and dimension on tax, customs, labour, corporate, civil, foreign and local investment, banking, land, public, notably, among others:
- ✓ Preparing opinions on the above mentioned areas (mostly on corporate, exchange control, foreign investment and labour);
 - ✓ Incorporating several companies, including assistance for complying companies obligations;
 - ✓ Legal due diligence on companies;
 - ✓ Analysing, supervising, completing and drafting documents for complying (on a national and municipal perspectives) with tax, labour, corporate, exchange control, operating licenses and others necessary to client/investor's activities;
 - ✓ Assisting clients on the purchase of shares/quotas, sales of business and restructuring of companies, with a special focus on corporate, tax, exchange control, investment and labour perspectives; and
 - ✓ Legal assistance in general.

8. Gafur, Govan & Associados – Sociedade de Advogados, Limitada – Since December 2017

- a) Legal assistance to several companies (locals but mostly foreign), from different sectors of activity and dimension on tax, customs, labour, corporate, civil, foreign and local investment, banking, land, public, notably, among others:
- ✓ Preparing opinions on the above mentioned areas (mostly on corporate, exchange control, foreign investment and labour);
 - ✓ Incorporating several companies, including assistance for complying companies obligations;
 - ✓ Legal due diligence on companies;
 - ✓ Analysing, supervising, completing and drafting documents for complying (on a national and municipal perspectives) with tax, labour, corporate, exchange control, operating licenses and others necessary to client/investor's activities;
 - ✓ Assisting clients on the purchase of shares/quotas, sales of business and restructuring of companies, with a special focus on corporate, tax, exchange control, investment and labour perspectives; and
 - ✓ Legal assistance in general.

TEACHING BACKGROUND

- Taught, in coordination with Dr. Victor Serraventoso, in 2005, in ISCTEM, the subject of Property/Real Estate Law.

PROFESSIONAL SKILLS

- **Attorney** – Registered with the Mozambican Bar Association since 2007 – Registration no. 477.
- **Intellectual Property Agent** – Registered with the Mozambican Intellectual Property Institute since 2005 – Registration no. 36.
- **Arbitrator** – Registered with the Arbitration, Conciliation and Mediation Centre, in Maputo, since November 2019.

OTHER SKILLS AND RELEVANT ASPECTS

- Articles published:
 - Mandatory books;
 - Supplementary Loans vs. Shareholders loans;
 - Assignment of business;
 - Tax planning;
 - Accounts approval in the commercial and tax legislation;
 - The lifting of the corporate veil;
 - The salary;
 - Some labour obligations (on employer's perspective) and the need to approve a Labour Code;
 - The reintegration of capital in companies;
 - The Commercial Name as an intellectual property right;
 - Universal General Assemblies on public and private limited liability companies; and
 - Payment of advanced profits.
- Use of software such as *Windows, MS Word, MS Excel, MS Powerpoint*, among others;
- Driver's license.